

**BYLAWS OF THE
PANHELLENIC ASSOCIATION OF THE UNIVERSITY OF KENTUCKY
(Revised Fall 2017)**

ARTICLE I. NAME

The name of this organization shall be the University of Kentucky Panhellenic Association.

ARTICLE II. OBJECT

The object of the University of Kentucky Panhellenic Association shall be:

Section 1. To develop and maintain fraternity life and interfraternity relations at a high level of accomplishment.

Section 2. To further intellectual, scholastic, and personal developments and achievements.

Section 3. To cooperate with the University Administration in the maintenance of high social and moral standards.

Section 4. To serve as a forum for the discussion of questions of interest to the college and fraternity world.

Section 5. To establish a framework for the governing of membership recruitment, initiation, and other matters pertaining to Panhellenic on this campus.

Section 6. To promote the principles of the Greek system through all Panhellenic activities.

Section 7. To act in accordance with the National Panhellenic Conference, rules and policies, according to each local chapter's national affiliation.

Section 8. To provide philanthropic service to the University of Kentucky and the surrounding community.

ARTICLE III. MEMBERSHIP

Section 1. Membership Classes

The University of Kentucky Panhellenic Association shall be composed of the following members:

- A) **Regular membership.** The regular membership of the University of Kentucky Panhellenic Association shall be composed of all chapters of NPC sororities at the University of Kentucky. Members of the College Panhellenic Association shall pay dues as determined by the Panhellenic Council. Each regular member shall have voice and one vote on all matters.
- B) **Provisional membership.** The provisional membership of the University of Kentucky Panhellenic Association shall be composed of all colonies of NPC sororities at University of Kentucky. Provisional members shall pay no dues and shall have voice but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC sorority.
- C) **Associate membership.** Local sororities or inter/national or regional women's non-NPC member organizations may apply for associate membership of the University of Kentucky Panhellenic Association Upon admission by a two-thirds majority vote of the Panhellenic Council. Associate members shall pay dues as determined by the Panhellenic Council. An associate member shall have voice and one vote on all matters except extension-related matters. If they are not participating in the primary recruitment process, they shall not have a vote on recruitment rules and establishment or modification of Panhellenic

total. An associate member may be expelled for cause by a majority vote of the Panhellenic Council. An associate member shall not be entitled to vote on the question of its expulsion.

Section 2. Privileges and responsibilities of membership

Duty of compliance. All members, without regard to membership class, shall comply with all NPC Unanimous Agreements and be subject to these University of Kentucky Panhellenic Association bylaws, code of ethics and any additional rules this Panhellenic Association may adopt, unless otherwise prescribed in these bylaws. Any rules adopted by this Panhellenic Association in conflict with the NPC Unanimous Agreements shall be void.

ARTICLE IV. OFFICERS AND DUTIES

Section 1. Officers:

The officers of the University of Kentucky Panhellenic Council shall be the President, President-elect, Vice President of Scholarship, Vice President of Organization, Vice President of Recruitment, Vice President of Recruitment-elect, Secretary, Treasurer, Programming Chair, Publicity Chair, Junior Panhellenic Advisor, Leadership Training Chair, Chair, Philanthropy Chair, and Diversity Chair.

These officers, with the exception of the President, Vice President of Recruitment, President-elect, and Vice President of Recruitment-elect (the rotating officers), shall be elected from among the members of the Council, based on the decision of each chapter's vote.

Section 2. Eligibility

Eligibility to serve as an officer shall depend on the class of membership:

- A. Regular membership. Members from women's sororities holding regular membership in the University of Kentucky Panhellenic Association shall be eligible to serve as any officer.
- B. Provisional membership. Members from women's sororities holding provisional membership in the University of Kentucky Panhellenic Association shall not be eligible to serve as an officer.
- C. Associate membership. Members from women's sororities holding associate membership in the University of Kentucky Panhellenic Association may not be eligible to serve as an officer except president or the officer in charge of recruitment.
- D. Officers of the Council must maintain a 3.0 cumulative grade point average during the semesters while holding their offices, and must have earned a 3.0 cumulative grade point average for the previous full time semester. They shall serve for one year beginning early the spring semester of each college year.
- E. Women must have served as delegate for her chapter, held a position on the Panhellenic Executive Council, served on the Executive Council of her own chapter, served on a Panhellenic Committee, or served as a Recruitment Counselor in order to apply. Women not meeting these criteria may still apply with a letter of intent, and their selection will be at the discretion of the nominating committee.
- F. Women may apply for up to three positions.

Section 3. Officer-Holding Limitations

- A. No more than two members from the same women's sorority shall hold office during the same term, excluding duplications in the President, VP of Recruitment, and elect rotating positions with non-rotating offices.
- B. No chapter may hold the same office in consecutive years.
- C. Individuals holding Panhellenic Executive positions may not serve on her own chapter's executive board.

Section 4. Elections procedure

The elections procedure must begin in the first week of September and be completed by November 1st.

- A. All interested applicants for an officer position must attend one of three Panhellenic Interest Sessions. These sessions will include a presentation about the overall role of the Panhellenic Executive Council and the requirements of the council officers as well as small group sessions with each of the current Panhellenic Executive Council Officers. Rotating positions must meet with full pledge class of women eligible at least two weeks prior to due date for applications.
- B. Applications will be available beginning the first week of September and will be due the first week of October. They will be reviewed by the nominating committee to ensure the candidates meet the minimum Panhellenic eligibility requirements. Those who meet the minimum requirements will be selected for the interview process.
- C. Interviews
 - a. The President and a minimum of one additional representative of each chapter will be present and will serve as the interview committee for the election.
 - b. The interview committee will be provided with an 'Interview Packet' that is comprised of the application of each candidate interviewing no later than 5 days prior to the interviews.
 - c. Interviews will be conducted no later than the second week of October.
 - d. Candidates will give a three-minute speech, followed by several interview questions from the Interviewing Committee. The Interview Committee will have the opportunity to discuss each candidate at the completion of interviews for each position. To vote, each chapter will have one vote with the chapter president casting the vote.
- D. Slating
 1. The Panhellenic Nominating Committee will compile the slate. The Nominating Committee will be chaired by the Vice President of Scholarship and comprised of the Panhellenic President, President Elect, Leadership Chairman, Panhellenic Secretary, and rotating chapter president. The rotation for the Chapter President will begin with the most recent chapter chartered on campus and follow in descending order.
 2. The committee will slate each position based upon the chapter votes and discussion points of the interview committee.
 3. The slate would be released at the following Panhellenic Council meeting. Chapters will be given two weeks to either approve or disapprove the slate. Each nominee must win by majority vote. The process must be completed by November 1st.

Section 5. Selection of Rotating Officers

- A. The President and Vice President of Recruitment shall be chosen from the following sororities in accordance with the date of the most recent chartering date on the University of Kentucky campus.
- B. The chapter shall nominate a minimum of three and a maximum of five candidates for these positions. Nominees, selected by their chapter at their discretion, will give a three-minute speech, followed by several interview questions from the Interviewing Committee during the Panhellenic Executive Council Interviews. Once chosen, she shall serve as President-elect or Vice-President of Recruitment elect for the preceding year.
- C. She must be at least a second year chapter member who has participated in Formal Recruitment Week as a prospective member and as a recruiter.
- D. The rotation system used in the selection of the Panhellenic President and Vice President of Recruitment shall be based on a chapter's date of colonization as follows:

Alpha Gamma Delta 1908
Kappa Kappa Gamma 1910
Kappa Delta 1910
Chi Omega 1914
Delta Delta Delta 1923

Alpha Delta Pi 1941
Kappa Alpha Theta 1941
Pi Beta Phi 1962
Delta Gamma 1962
Alpha Omicron Pi 1982

Delta Zeta 2000
Alpha Phi 2009
Phi Mu 2011
Alpha Chi Omega 2015

Section 6. Term

The officers shall serve for a term of one year or until their successors are selected. The term of office will begin at the beginning of the spring academic term.

Section 7. Officer Accountability

Any officer may be removed for cause by a vote of two-thirds of the Panhellenic Council. Any officer, delegate, or advisor may call an officer to a j-board meeting for corrective action.

Section 8. Vacancies

- A. A vacancy in the office of, Vice President of Scholarship, Vice President of Organization, Secretary, Treasurer, Programming Chair, Diversity Chair, Publicity Chair, Junior Panhellenic Advisor, Leadership Training Chair, and Philanthropy Chair, shall be filled by a member of the Council upon election by that body.
- B. A vacancy in the office of the President shall be filled by the President-elect. A vacancy in the office of Vice President of Recruitment shall be filled by the appropriate Vice President of Recruitment-elect.
- C. Vacancies in the in-training offices shall be filled by a member of the sorority delegated to fill the office for that year in the rotation system; if the sorority does not fill the created vacancy, the office is relinquished to the order of rotation. If a rotator position cannot be filled, the chapter has two weeks to notify Panhellenic with a replacement member. If after the two weeks the rotator position is not filled, then it will be open to full Panhellenic council. Council would then vote on the potential member who ran from council, and go about normal rotations the following year.
- D. The Panhellenic President-elect, Vice President of Recruitment-elect, President, and Vice President of Recruitment may not hold an executive position in her respective chapter while holding any one of these positions on Panhellenic Council.
- E. If the chapter in order of rotation deems itself unprepared to serve as President or Vice President of Recruitment that chapter shall relinquish its place to the next chapter in order of rotation.
- F. New chapters, including reorganized, recolonized, and reestablished chapters, on campus must have a minimum of three (3) years membership in Panhellenic Council before holding a rotated office.
- G. Standard member groups forfeit their position in the rotation of Panhellenic President and Vice President of Recruitment during their status as standard members. Upon change of status to either associate or regular membership, they may assume their position in rotation according to their date of colonization on the University of Kentucky campus.

Section 9. Duties of Officers

President.

- A. Presides over meetings, following Robert's Rules of Order.
- B. Calls all meetings.
- C. Performs any other duties pertaining to the office.
- D. Serves as/or appoints a Panhellenic delegate to University committees when requested.
- E. Keeps on file the National Panhellenic Conference Manual and reports, and the Constitution, By-laws, and rules of the Panhellenic Council; the current Panhellenic budget; the current NPC Manual of Information and related materials, current correspondence and materials received from her NPC Area Advisor; her copies of the College Panhellenic Reports to the Area Advisors and other pertinent materials and copies of the annual reviews.
- F. Serves as Ex-Officio member of the standing committees excluding Judicial Board.
- G. Coordinates the delegate and officer transition workshop prior to installations.
- H. Assists Vice President of Recruitment during the summer in coordinating activities of PRIMARY recruitment, performing a minimum of twenty (20) hours a week in the Panhellenic Office and represents Panhellenic at summer advising conferences.

- I. Responsible for signing contracts, university agency account documents, and checks on behalf of the Panhellenic Association.
- J. Responsible for the Diversity Scholarship application and selection process.
- K. Coordinates three (3) Presidents Round Tables per semester.
- L. Meets with Council Presidents of IFC, NPHC, and UGC at least once a month.

President-elect.

- A. Presides in the absence of the President.
- B. Presides over Recruitment Counselor training.
- C. Serves as a member of the Panhellenic primary recruitment staff, including working 20 hours per week in the FSL office during the summer.
- D. Responsible for signing contracts, university agency account documents, and checks on behalf of the Panhellenic Association.
- E. Attend a summer session of the Undergraduate Inter-fraternity Institute (UIFI) with budgeted money from the Panhellenic Council.
- F. Coordinates delegate and officer transition workshop prior to installations

Vice President of Scholarship.

- A. Assumes any duties which the President so delegates.
- B. Serves as Parliamentarian and keeps on file a copy of Robert's Rules of Order Newly Revised.
- C. Serves as Panhellenic Scholarship Chair and is responsible for providing resources promoting scholastic excellence.
- D. Coordinates scholarship programs.
- E. Coordinates a scholarship activity for potential members during Recruitment Week.
- F. Sponsors Faculty Appreciation Week in November.
- G. Meets with Council Counterpart of IFC, NPHC, and UGC at least once a semester
- H. Coordinates at least one Scholarship Round Table per semester.

Vice President of Organization.

- A. Implements the Greek Risk Reduction policy by co-overseeing the necessary paperwork and procedures.
- B. Chairs the Social Chairs committee.
- C. Coordinates Risk Management education events at least twice per semester.
- D. Coordinates a safety awareness activity for potential members during Recruitment Programming.
- E. Coordinates the Panhellenic committee system.
- F. Coordinates Hazing Awareness Forum and VIP Programming.
- G. Serves as Chair of the Judiciary Committee and votes in case of a tie.
- H. Works with Jr. Panhellenic Advisor on Big Sister training

Vice President of Recruitment.

- A. Serves as chairperson of the Recruitment Committee.
- B. Will serve as chairperson of the Panhellenic Recruitment Rules Revision Committee.
- C. Responsible for publication of Recruitment Booklet.
- D. Responsible for membership recruitment.
- E. Will be required during the summer to coordinate activities of formal recruitment, performing a minimum of twenty (20) hours a week in the Panhellenic Office and represents Panhellenic at summer advising conferences.
- F. Responsible for signing contracts, university agency account documents, and checks on behalf of the Panhellenic Association.

Vice President of Recruitment-elect.

- A. Assists the Vice President of Recruitment in any manner, in order to become acquainted with the office of Vice President of Recruitment.
- B. Coordinates Spring and Fall COB
- C. Assists Vice President of Recruitment in coordination with the publication of the Recruitment Week Booklet.
- D. Co-chairs the Membership Recruitment and Continuous Open Bidding Committee
- E. Attends a summer session of the Undergraduate Inter-fraternity Institute (UIFI) with budgeted money from the Panhellenic Council.
- F. Will be required during the summer to coordinate activities of primary recruitment, performing a minimum of twenty (20) hours a week in the Panhellenic Office and represents Panhellenic at summer advising conferences.
- G. Assist President-Elect with Recruitment Week Counselor Training.
- H. Available for SeeBlue orientation

Secretary.

- A. Takes minutes and the roll at each meeting.
- B. Keeps minutes and current correspondence on file.
- C. Distributes a copy of the minutes of each Panhellenic meeting to all delegates, all chapter presidents, and to the NPC Area Advisor.
- D. Keeps a file on the Panhellenic minutes dating from the organization's inception.
- E. Will handle all outgoing correspondence of the Panhellenic Council.
- F. Reports violations of the attendance policy to the Judicial Board.
- G. Responsible to keep delegate replacements on file.
- H. Will serve as the chairman of any committee considering revision of the bylaws

Treasurer.

- A. Collects monies, gives receipts, and makes deposits for Panhellenic Council.
- B. Prepares an annual budget which is approved by the Panhellenic Council.
- C. Complies with all University financial regulations in her monetary transactions.
- D. Presents a financial report monthly to Panhellenic Council.
- E. Responsible for all Panhellenic bills.
- F. Serves as the responsible person for all Panhellenic accounts.

Programming Chair.

- A. Responsible for the planning and supervising of all programs and projects so designated by the Panhellenic Council during the year.
- B. Meets with the programming committee at least once a month
- C. Chairs Panhellenic Programming Committee
- D. Coordinates at least one inter-sorority event per semester.
- E. Coordinates a social activity for potential members during Recruitment Programming.

Publicity Chair.

- A. Responsible for all forms of publicity and communications dealing with the University of Kentucky Panhellenic Association.
- B. Coordinates with the other governing council publicity chairs to prepare and distribute FSL marketing materials
- C. Assists Programming Chair with publicizing Panhellenic sponsored events.

- D. Responsible for updating and maintaining the website.
- E. Responsible for publishing semester Panhellenic update to be distributed to all chapters.
- F. Updates weekly any Greek publicity, i.e. newspaper articles, advertisements, pictures, etc., for NPC awards.
- G. Chairs special Panhellenic Publicity Committee and calls committee to action as needed.
- H. Creates the recruitment marketing plan by April 1

Junior Panhellenic Advisor.

- A. Responsible for scheduling meetings for Junior Panhellenic.
- B. Coordinator of Junior Panhellenic programs.
- C. Responsible for informing Panhellenic Council of all Junior Panhellenic happenings.
- D. Coordinates at least one New Member Coordinator Round Table per semester.
- E. Appoints two members from the Junior Panhellenic to be non-voting liaisons to the Panhellenic Council.
- F. Coordinates and monitors completion of "Big Sister Training".

Leadership Chair

- A. Responsible for coordinating the Panhellenic, IFC, NPHC, and UGC meeting.
- B. Helps to plan the Leadership Retreat
- C. Responsible for compiling evaluations of the Panhellenic System.
- D. Chairs special Panhellenic Leadership Committee and calls committee to action as needed.
- E. Coordinates and plans Women's Leadership Conference.

Philanthropy Chair

- A. Responsible for promoting philanthropic events within Panhellenic.
- B. Chairs the special philanthropy committee and calls committee to action as needed at least once per semester.
- C. Coordinates a philanthropy event during Recruitment.
- D. Meets with Council Counterpart of IFC, NPHC, and UGC at least once a semester.
- E. Must coordinate an event supporting the Panhellenic philanthropy at least once a semester
- F. Reviews guidelines for philanthropy events and EMS with chapters each semester

Diversity and Inclusion Chair

- A. Chairs the Diversity and Inclusion Committee
- B. Serves as the liaison between IFC, NPHC, and UGC
- C. Plans a minimum of two events per semester targeting aspects of Diversity and Inclusion
- D. Responsible for planning a programming event for Potential New Members during Primary Recruitment and for Panhellenic recruiters during Recruitment Training week.
- E. Coordinates sensitivity training for gamma chis

Panhellenic Delegate.

- A. Attends all Panhellenic meetings.
- B. Represents her individual chapter at the Panhellenic Meetings.
- C. Acts as liaison between Panhellenic and her sorority.
- D. Any violation of these responsibilities will be brought before the Judiciary Board by the Secretary of Panhellenic.

ARTICLE V. THE PANHELLENIC COUNCIL

Section 1. Authority

The governing body of the University of Kentucky Panhellenic Association shall be known as the University of Kentucky Panhellenic Council. It shall be the duty of the Panhellenic Council to conduct all business related to the overall welfare of the University of Kentucky Panhellenic Association including, but not limited to: annually review the parameters as adopted in the recruitment rules for the automatic adjustment of total; determine dues; approve the annual budget; consider extension; set a calendar of events; determine programming; and establish recruitment rules and recruitment style. The Panhellenic Council shall also have the authority to adopt rules governing the Panhellenic Association that do not violate the sovereignty, rights and privileges of member women's fraternities.

Section 2. Composition and Privileges

The Panhellenic Council shall be composed of two delegates from each member fraternity (regular, associate or standard) represented on the University of Kentucky campus. It is required that the same two delegates are to serve the full term. Each chapter has only one vote. Each fraternity must elect Panhellenic delegates and notify the Panhellenic President by the Monday before finals week. They also must attend all transition meetings.

Section 3. Selection of Delegates and Alternates

Delegates of the Council must maintain a 3.00 cumulative grade point average during each semester while holding their offices, and must have earned a 3.00 cumulative grade point average for the previous full time semester. Delegates and officers of the Council must be full-time students of the University of Kentucky. The delegates and rotating officers are obligated to serve a two-year term. Replacements must be approved by the Panhellenic Executive Committee.

Section 4. Delegate Vacancies

Primary delegates who cannot fulfill their term of office must be replaced by the chapter's alternate delegate. Each chapter will then select a new alternate delegate to serve the remainder of the term within two weeks. The chapter must notify the Secretary of these changes immediately.

Section 5. Regular Meetings

Regular meetings of the University of Kentucky Panhellenic Council shall take place throughout the school year. The time and place shall be determined by the Panhellenic President. A Panhellenic officer or delegate may have no more than two *excused* absences per semester. For excused absences, an email must be sent to the secretary of Panhellenic 24 hours in advance of the scheduled meeting or 24 hours after in extenuating circumstance. The absentee policy is based under the discretion of the secretary of Panhellenic

Section 6. Special Meetings

A special meeting can be called by the President of any chapter represented in the Panhellenic Council through the President of Panhellenic. The Panhellenic President reserves the right to call a special meeting of the Panhellenic Council.

Section 7. Quorum

Two-thirds of the delegates from the member sororities of the University of Kentucky Panhellenic Association shall constitute a quorum for the transaction of business.

Section 8. Vote Requirements

- A. Each NPC fraternity and each provisional member fraternity shall have one vote.

- B. Panhellenic delegates shall confer with their chapters before casting a vote on major questions.
- C. A two-thirds vote of all fraternity and provisional members is necessary to set the date of pledging, to accept provisional members and standard members, to make rules regarding recruitment, to amend or revise the Constitution and By-laws, to approve extension and to approve re-colonization. A majority vote (quorum) shall be necessary to carry all other questions.

ARTICLE VI. THE EXECUTIVE BOARD

Section 1. Composition

The composition of the Executive Board shall be the President, President-elect, Vice President of Scholarship, Vice President of Organization, Vice President of Recruitment, Vice President of Recruitment-elect, Secretary, Treasurer, Programming Chair, Publicity Chair, Junior Panhellenic Advisor, Leadership Training Chair, Chair, Philanthropy Chair, and Delegates-At-Large.

Section 2. Duties

The Executive Board shall administer routine business between meetings of the Panhellenic Council and such other business as has been approved for action by Panhellenic Council vote. At the next regular meeting of the Panhellenic Council through the secretary, the Executive Board shall also report all action it has taken and record the action in the minutes of that meeting. They are required to hold a minimum of 1 office hour in the Panhellenic office.

Section 3. Regular meetings

Regular meetings of the Executive Board shall be held at a time and place established at the beginning of each academic term.

Section 4. Special meetings

Special meetings of the Executive Board may be called by the president when necessary and shall be called by her upon the written request of three members of the Executive Board.

Section 5. Quorum

A majority of Executive Board members shall constitute a quorum for the transaction of business.

ARTICLE VII. THE PANHELLENIC ADVISOR

Section 1. Appointment

The Panhellenic Advisor of the University of Kentucky Panhellenic Association shall be appointed by the University of Kentucky administration.

Section 2. Authority

The Panhellenic advisor shall serve in an advisory capacity to the University of Kentucky Panhellenic Association. The Panhellenic advisor shall have voice but no vote in all meetings of the Panhellenic Council and the Executive Board.

ARTICLE VIII. COMMITTEES

Section 1. Standing Committees

- A. The standing committees of the University of Kentucky Panhellenic Association shall be the Judicial Board, Membership Recruitment and Continuous Open Bidding, Programming, Social, and Diversity Committees. The standing committees shall serve for a term of one year, which shall coincide with the term of the officers. The members appointed or selected to these committees shall serve

continuously throughout the semester. Regular attendance is required. Committee chairs must submit an attendance list to the Panhellenic Secretary by noon the following Monday. The Panhellenic Treasurer will notify chapters of the fine by the third Monday following the committee meeting.

- B. Membership Recruitment and Continuous Open Bidding Committee: This committee shall consist of the Vice President of Recruitment, Vice President of Recruitment-elect, President, President- Elect, and the Vice President of Recruitment of each chapter. These members must have been through formal recruitment, recruited for their chapters, and disaffiliate from their chapters starting June 1st. This committee shall plan and provide the coordination of formal and open recruitment activities engaged in by members of the organization and may bring individual chapter votes on recruitment and related matters.
- C. Judicial Board: In accordance with NPC Unanimous Agreement VII. College Panhellenic Association Judicial Procedure, it shall be the Judicial Board's duty to hold a hearing to adjudicate all alleged violations of the NPC Unanimous Agreements and the bylaws, code of ethics, standing rules and membership recruitment regulations of the University of Kentucky Panhellenic Association that are not settled informally or through mediation.
 - 1. The Judicial Board shall consist of the Vice President of Organization, as chairman, secretary, two Panhellenic Council delegates and one Vice- Chairmen elected by the full council representing chapters not represented by the VPO or Secretary. The Panhellenic advisor shall serve as a nonvoting, ex-officio member.
 - 2. The Judicial Board members shall participate in training to be educated about the purpose of the board, the rules and regulations the Judicial Board will monitor, the procedures to be followed, proper questioning techniques, the rights of the charged organizations, evaluating evidence, and deliberations and sanctioning. The Judicial Board shall educate member sororities about the Panhellenic judicial procedure.
 - 3. The hearing shall be conducted by the entire Judicial Board unless Panhellenic Council adopts rules for the hearing to be conducted by a committee of the Judicial Board. The members of the Judicial Board shall maintain confidentiality throughout and upon completion of the judicial process.
- D. Programming Committee: This committee shall consist of the Programming Chair, and the Panhellenic Council delegate from each chapter. The committee must meet at least once per month to plan and implement programs which reflect Panhellenic goals set by the council and be responsible for planning and implementing at least two intersorority events per semester.
- E. Social Committee: The Social Committee shall consist of the Vice President of Organization and the Social Chairs of each chapter. The committee must meet at least once a month and be responsible for planning and promoting risk management procedures. Chapters with absent representation will be subject to a fine of ten dollars per absence and a fine of five dollars per fill-in, if the representative was not established as a permanent replacement at the beginning of the semester.
- F. Diversity and Inclusion Committee: The Diversity and Inclusion Committee shall consist of the Diversity and Inclusion Chair and an elected representative from each chapter of each Greek council. The committee must meet at least once per month. The committee will address current issues concerning the diversity of the Greek system and help to plan involvement opportunities for the Panhellenic system.

Section 2. Special committees

- A. Special committees will not have a meeting requirement but may be put into action by a motion from the floor or by action of the presiding officer on an as-need basis.
- B. Leadership Committee: The Leadership Committee will be co-chaired by the President-elect and by the Leadership Training Chair and shall consist of a representative from each chapter. The committee will address women's leadership and campus involvement.
- C. Publicity Committee: The Publicity Committee shall consist of the Publicity Chair and a representative from each chapter. The committee will be responsible for assisting the publicity chair with publicizing Panhellenic events.

- D. Philanthropy Committee: The Philanthropy Committee shall consist of the Philanthropy Chair and a representative from each member sorority. The committee is responsible for planning and implementing Panhellenic Philanthropy programming for the Panhellenic Association and to screen request for volunteers and/or funds by non-Greek organizations.

ARTICLE IX. FINANCES

Section 1. Fiscal year

The fiscal year of the Panhellenic Association of the University of Kentucky shall be from March 1 to the end of February.

Section 2. Budget

Each member of the Executive Committee must turn in estimates of expenditures for the upcoming fiscal year by February 1 in order for the Panhellenic treasurer to prepare an annual budget which will be approved by the Panhellenic Council. Expenditures not included in the annual budget must be approved by the executive board.

Section 3. Reports

The Panhellenic treasurer will present a summation of the financial report to each member chapter at the end of her term.

Section 4. Checks and Contracts

The following are the officers authorized to sign contracts, university agency account documents, and checks on behalf of the Panhellenic Association: President, Treasurer, Vice-President of Recruitment, President-Elect, and Vice President of Recruitment Elect. All checks and contracts require two signatures.

Section 5. Dues: Each member fraternity shall pay dues to the Panhellenic Association each semester in the amount of \$10.00 per member and pledge/new member. For the fall semester these should be paid by September 30, and the spring semester by February 15.

Section 6. Fees and assessments

The Panhellenic Council shall have the authority to determine fees and assessments as may be considered necessary no later than 30 days after the event.

ARTICLE X. EXTENSION AND RECOLONIZATION

Section 1. When all chapters at the University of Kentucky are close to or over total chapter size, the Panhellenic Council shall consider raising total or adding another chapter.

Section 2. An additional chapter shall be organized through Colonization by a National Panhellenic Conference Fraternity or through organization of a local sorority which may petition a National Panhellenic Conference Fraternity for a chapter.

Section 3. National Panhellenic Conference Fraternities who have previously colonized at the University of Kentucky will be given a priority in terms of presentation to an extension board.

Section 4. Consideration shall be given to National Panhellenic Conference Fraternities which have filed letters expressing interest in the University of Kentucky.

Section 5. Panhellenic should express the desire for recolonization by a three fourths (3/4) majority of approval by all voting chapters and obtain approval from the Dean of Students Office.

Section 6. The University of Kentucky Panhellenic Recolonization Board shall be formed. This Board shall be composed of one representative from each chapter member on the University of Kentucky campus. Chapters shall draw to see if they will be represented by a collegiate or alumnae, the Board being one-half s and one-half alumnae.

Section 7. When a chapter colonizes at the University of Kentucky, a new Panhellenic Executive Committee position will be added for the colonization period. This position will be the Colonization Liaison.

ARTICLE XI. VIOLATION RESOLUTION

Section 1. In accordance with the National Panhellenic Conference judicial procedures, procedures and penalties for any violations of these and/or regulations of the University of Kentucky Panhellenic Association Constitution and By-laws, Policies, and Guidelines, (including the Codes of Ethics), National Panhellenic Conference Unanimous Agreements, State laws, and UK Codes of Student Conduct shall follow the University of Kentucky's Judicial Procedure policies.

Section 2. Violations of turning in reports, pledge/new members and initiation cards, etc. to the University of Kentucky Panhellenic Office after the designated date shall be handled by the Secretary and /or Treasurer.

- A. The first offense of late reports, late new member and initiation cards, etc. will receive a fine of fifty cents per member after the report is late by one week.
- B. On the second and each following weeks the report is late, the fine will be raised by fifty cents per member until an amount of five dollars per member is reached per report.
- C. In regard to late chapter bills, an amount equaling ten percent of the bill will be added to the total amount the first week the bill is late.
- D. After the first week the bill is late, the chapter has the option to pay the additional fines of ten percent per day or assist in an educational program deemed necessary by the Judiciary Board.
- E. A chapter can appeal in writing to the Judiciary Board within forty-eight hours of receiving the notification of the written judiciary decision.
- F. A violation of the GPA requirement outlined in Article V Section 3 of this Constitution is referred to the Judiciary Board.

Section 3. The Panhellenic Council shall have the right to penalize all infringements of Panhellenic rules not included in Article IX of the Constitution within the jurisdiction of the Panhellenic Council.

Section 4. Alumnae Panhellenic Council and fraternity alumnae shall be bound by all Panhellenic rules and regulations.

Section 5. Informal resolution

Members are encouraged to resolve alleged violations through informal discussion with the involved parties.

Section 6. Judicial process

- A. If informal discussions are unsuccessful, the judicial process will be set in motion by filing a report of the alleged violation. The University of Kentucky Panhellenic Association shall follow all judicial procedures found in NPC Unanimous Agreement VII.
- B. Mediation is the first step of the judicial process. The University of Kentucky Panhellenic Association shall follow all NPC Unanimous Agreements concerning the judicial process.
- C. Judicial Board hearing. When a violation is not settled informally or through mediation, the Judicial Board shall resolve the issue in a Judicial Board hearing. The Panhellenic Council shall

adopt procedures in the standing rules for this purpose that are consistent with the NPC Unanimous Agreements.

- D. A decision of the Judicial Board may be appealed by any involved party to the NPC College Panhellenics Judicial Appeals Committee. The University of Kentucky Panhellenic Association shall follow all NPC Unanimous Agreements concerning the appeals process.

ARTICLE XII. HAZING

Section 1. Per the Unanimous Agreements, the National Panhellenic Conference supports all efforts to eliminate hazing. All forms of hazing shall be banned.

Section 2. All New Members must attend an Anti-hazing Education Session before initiating into their respective chapters. Documentation of their attendance must be submitted to Panhellenic's Vice President of Organization before they initiate.

ARTICLE XIII. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the University of Kentucky Panhellenic Association when applicable and when they are not consistent with the NPC Unanimous Agreements, these bylaws and any special rules of order the University of Kentucky Panhellenic Association may adopt.

ARTICLE XIV. AMENDMENT OF BYLAWS

Section 1. These By-laws may be amended by a two-thirds vote of the delegates of the Panhellenic Council.

Section 2. The Constitution and By-laws of the Panhellenic Association shall be reviewed no later than November and printed no later than December of each year. The Revised Copy shall be sent to the NPC Area Advisor. A Revised Copy shall be sent by each chapter to its National President and NPC delegate.

It is recommended that the Panhellenic Constitution Revision Committee consist of:

Secretary—Chair

Panhellenic President

Panhellenic President-elect

Vice President for Organization

Vice President of Recruitment

Vice President of Recruitment-elect

Secretary

Treasurer

Member-at-Large from Panhellenic Council

Sorority Member-at-Large elected by Panhellenic Council

Chapter sorority president according to rotation in Article V Section 1c of the Constitution

Assistant Dean of Students

The purpose of this committee is to review and recommend revisions of the Constitution of the University of Kentucky Panhellenic Association each fall semester.

Section 3. Each chapter represented in the Panhellenic Council shall be provided with three printed copies of the Constitution, By-laws and Recruiting Rules.

ARTICLE XV. DISSOLUTION

This Association shall be dissolved when only one regular member exists at the University of Kentucky. In the event of the dissolution of this Association none of the assets of the Association shall be distributed to any members of the Association, but after payment of the debts of the Association its assets shall be given to the National Panhellenic Conference.

**STANDING RULES OF THE
PANHELLENIC ASSOCIATION OF THE UNIVERSITY OF KENTUCKY
(Revised Fall 2017)**

1. CHAPTER REGULATIONS

Section 1. New member quota shall be set by NPC Recruitment Specialist and the Panhellenic Advisor. To allow chapters to achieve parity as quickly as possible, total will be automatically adjusted every regular academic term. This is to be done no later than 72 hours following bid distribution in the academic term that primary recruitment is held and within one week (no more than seven days) from the start of the academic term in which primary recruitment is not held. Total will be determined by the median chapter size rounded down to the nearest whole number.

Section 2. Every student at the University of Kentucky who is considered to have active status as a new member or an active by their chapter and their national organization shall be counted in determining total chapter size.

Section 3. Members who have been granted inactive status by their national fraternity shall be treated in the following manner:

- A. Inactive status shall extend over the entire college year in which it is granted.
- B. Grades of inactive members or those who have officially terminated their chapter membership shall not be counted in comparative scholarship ratings.
- C. Inactive members or those who have officially terminated their chapter membership shall not be counted in the total chapter size and shall not participate in recruitment.
- D. When any national council grants inactive status to any member, a copy of that permission shall be placed on file with the Assistant Dean of Students.

Section 4. The Panhellenic Council will notify the National Fraternity Office of all chapters' grade point averages and of the chapters' scholastic rankings on campus for each semester.

Section 5. A Panhellenic delegate and officers may not exceed two absences per semester. Excuses must be given to the Secretary of the Panhellenic Council within 48 hours of the scheduled meeting. If a Panhellenic Executive Council replacement is approved, the recording secretary must be notified of the new delegate's name within two weeks of the vacancy.

2. PLEDGING

Section 1. No woman shall be pledged to a fraternity until the dates specified by Panhellenic Council.

Section 2. Community College students are not eligible for pledging.

Section 3. During the Formal Recruitment period, a signed Membership Recruitment Acceptance must be submitted to the Panhellenic Advisor before a potential member is eligible for bid matching. During the COB period, a signed Continuous Open Bidding Acceptance card must be filed with the Assistant Dean of Students Office within 24 hours after the woman accepts an invitation to membership.

Section 4. A Panhellenic new member card must be signed by all new members immediately after the new member ceremony and must be put on file in the Assistant Dean of Students Office. Each participant in Fall Recruitment Week shall pay upon registration to the Panhellenic Council a recruiting fee, the amount of which shall be determined by the Recruitment Week Committee.

Section 5. In order to de-pledge, a woman must sign her Panhellenic new member card which must be returned to the Assistant Dean of Students Office.

Section 6. If through the primary membership recruitment process, a potential member receives a bid and declines it, then she is ineligible to be pledged to another NPC fraternity on the same campus until the beginning of the next year's primary membership recruitment period.

Section 7. At a later date but before the next primary membership recruitment period, if the potential member who declined her bid expresses interest in being pledged to the chapter with which she originally matched, she may do so only if the chapter extends another bid to her and has quota or total spaces to fill.

Section 8. If a potential member does not receive a bid at the end of the primary membership recruitment period, she is eligible immediately to participate in continuous open bidding (COB).

Section 9. If through the primary recruitment process a potential member accepts a bid and then has her pledge broken by an NPC fraternity or breaks her pledge, then she is ineligible to be pledged to another NPC fraternity on the same campus until the beginning of the next year's primary membership recruitment period.

Section 10. A COB acceptance is a binding agreement. If a potential member accepts a bid, signs a COB acceptance and then has her pledge broken by an NPC fraternity or breaks her pledge, then she is ineligible to be pledged to another NPC fraternity on that campus until the beginning of the next year's primary membership recruitment period.

Section 11. A woman who has accepted a bid either through primary or COB recruitment and who has had her pledge broken by an NPC fraternity or has broken her pledge, may be repledged by the same NPC fraternity chapter on the campus at any time before the beginning of the next year's primary membership recruitment period, even if the chapter is over total.

3. INITIATION

Section 1. A new member may be initiated whenever she has met the requirements of the fraternity to which she is pledged.

Section 2. A chapter that is permitted by its national fraternity to repledge a student whose pledgeship has expired but who subsequently meets all the requirements for initiation may, at its discretion, repledge and initiate the student at the first opportunity. A chapter who is under total may repledge a woman without it affecting quota but she will be counted in their total membership count. If a woman repledges during formal recruitment, she will be counted in their quota.

Section 3. Each group may determine its own date for initiation.

4. SCHOLARSHIP

Section 1. Grade releases should be signed by all pledge/new members, actives, and any transfer students in order to be reported to chapters and to be accurately ranked in the University of Kentucky Panhellenic Scholastic Ratings. All members who have not signed a grade release card will not have their grades released to the chapter but their grades may be averaged into their sorority GPA.

Section 2. Official grade changes will not be accepted after final computations of rankings for that semester.

Section 3. Scholarship rankings will be based on the chapter roster on file in the FSL Office.

Section 4. Chapters below the all women's average must meet with the VP Scholarship and Advisor to create a scholarship plan for improvement each semester.

5. JUNIOR PANHELLENIC

Section 1. Purpose

Junior Panhellenic is responsible for planning at least one project per year to promote interfraternity friendships.

Section 2. Organization

- A. A. The Junior Panhellenic Council shall be composed of two delegates from the new member class of each chapter having membership in the Panhellenic Association. Each chapter has only one vote.
- B. Junior Panhellenic meetings should begin the week of the second Panhellenic full Council meeting.
- C. A member of the Panhellenic Council shall be elected to serve as a student advisor to Junior Panhellenic. In addition, Junior Panhellenic shall have a University Advisor who shall be designated by the Office of the Dean of Students.
- D. Junior Panhellenic Council officers and their duties, Junior Panhellenic committees, meetings, voting and regulations shall be in accordance with the Junior Panhellenic Constitution and By-laws as approved by the Panhellenic Council.
- E. The President of the Junior Panhellenic Council shall be chosen by a rotating system not to coincide with the rotation in Panhellenic. Therefore, the rotation system used in the selection of the Junior Panhellenic shall be as follows:

Alpha Gamma Delta 1908	Alpha Delta Pi 1941	Delta Zeta 2000
Kappa Kappa Gamma 1910	Kappa Alpha Theta 1941	Alpha Phi 2009
Kappa Delta 1910	Pi Beta Phi 1962	Phi Mu 2011
Chi Omega 1914	Delta Gamma 1962	Alpha Chi Omega 2015
Delta Delta Delta 1923	Alpha Omicron Pi 1982	

F. A Junior Panhellenic delegate and rotating officers may not exceed two absences per a Junior Panhellenic term. Excuses must be in written form and must be given to the Secretary/Treasurer of the Junior Panhellenic Council within 24 hours of the scheduled meeting.

G. Any violation of this rule will be brought before the Junior Panhellenic Executive Council.

H. Each chapter is allowed one replacement delegate per term.

6. EXTENSION PROCEDURES

- A. As the University of Kentucky Panhellenic Council feels the need of providing additional sorority opportunities for women students, two possibilities exist: 1) raising chapter limitations for already existing chapter, 2) inviting new sororities to campus. The present philosophy, after four successful extension ventures since 1960, is recommended.
- B. Panhellenic should express the need for new groups by a three fourths (3/4) majority of approval by all voting chapters and obtain approval from the Dean of Students Office.
- C. Letters from the University of Kentucky shall be sent to all National Panhellenic Conference groups not represented on our campus asking of their interest in establishing a chapter at the University of

Kentucky. A letter should also be sent to the Chair of Extension of the National Panhellenic Conference notifying her of our interest in new groups.

- D. The NPC fraternities indicating an interest in the University of Kentucky will receive another letter outlining several expectations of this University and asking for information about the national organization.
 - 1. Expressions of interest to the University of Kentucky
 - 2. Information about the national organization, its strengths and appeal to students in this area of the country.
 - 3. Local alumnae, number in the area and their willingness to serve on an Advisory Board.
 - 4. The individual national sorority's method of colonization and their ability to accomplish it within a given period of time.
 - 5. The ability to meet the University's requirements applicable to all student organizations.
- E. A University of Kentucky Panhellenic Extension Board shall be formed. This Board shall be composed of representatives from member groups with a chapter on the University of Kentucky campus. Chapters shall draw to see if they will be represented by a collegiate or an alumna, the Board being one-half s and one-half alumnae.
- F. The University of Kentucky Extension Board will be responsible for reviewing information sent by interested nationals, issuing invitations to visit the campus, interviewing, and conducting tours.
- G. Following a national representative's visit to campus, a formal letter of interest (or non-interest) in the University of Kentucky should be sent by the NPC fraternity to the University of Kentucky Panhellenic Extension Board.
- H. The University of Kentucky Panhellenic Extension Board shall be a two thirds (2/3) majority vote to select a group or groups to be recommended to the Panhellenic Council for membership.
- I. The University of Kentucky Panhellenic Council shall be a two-thirds (2/3) majority vote to invite a group to extend on its campus (with the approval of the Dean of Students Office).

7. RISK MANAGEMENT

Section 1. In accordance with the NPC Position Statement on Alcohol, chapters support the following:

- A. That we are opposed to the misuse of alcohol;
- B. That all college chapters, all individual members, and all guests must abide by federal, state, provincial, local, college/university laws and regulations;
- C. That it is inadvisable to host a party involving alcohol when the majority of guests attending are under the legal drinking age;
- D. That no college chapter funds may be used to purchase alcohol.

Section 2. All member sororities will abide by their National Fraternity Risk Management Policy and by the University of Kentucky Alcohol Policy.

Section 3. Violations concerning chapters, sorority members and/or pledge/new members resulting in any damage or loss shall be handled by the Judicial Board.

Section 4. All Panhellenic organizations hosting an event with another registered Student Organization must complete the Co-sponsorship Agreement. The Co-sponsorship Agreement must be signed by all co-hosting organizations and submitted to the Vice President of Organization one week before the event date. If a Panhellenic organization fails to complete and submit a copy of the Co-sponsorship Agreement before the respective deadline, event will be cancelled.

8. EVENT REGULATIONS

Section 1. Events Ethics

- A. We, the members of University of Kentucky's Panhellenic Association, hereby stand behind the principles of Greek activities. Therefore, every member's words, actions, general behavior, and

dress must reflect the National Panhellenic Conference's Creed as well as our own guidelines here at the University of Kentucky. In particular, every member must reflect our belief in 'maintenance of fine standards' and must further promote the cooperation and harmony within our system by abiding by the following:

1. Alcohol must not be provided or consumed before or immediately after the Greek-sponsored event and national policies of sponsoring chapters should be followed at all times.
 2. Each member should dress appropriately in a way that is not offensive to others or demeaning to our women's organization. Specifically, one should not wear clothing that their national representatives would not approve.
 3. Each member should act in a way that is not offensive. Also, their behavior should reflect the member's fraternal values. Finally, behavior, which includes performance and props used, should not reflect any sort of sexual act. In order to ensure fair competition, we, the members will not participate in competitive performances that include any undergraduate Greek members as judges. And, we will not participate in events that do not follow Panhellenic or IFC guidelines. Furthermore, it is each member's responsibility to ensure that these guidelines are followed in order to promote the best possible image of the Panhellenic Association at the University of Kentucky.
- B. Any violations of the above statement by individuals in a member group will be directed to the Panhellenic Judicial Board as a major infraction by a chapter president or Panhellenic executive officer.

Section 2. Chapters must complete the proper Orgsync registration form and answer the proper risk management questions at least three weeks before any philanthropic or social event is to occur in order to place fraternity or sorority chapter sponsored events on the Panhellenic Calendar. Delegates must announce a tentative date for their events to months prior to the event in a Panhellenic meeting. The programming review board will review the event submitted.

Section 3. A chapter sponsored event in which the chapter wishes to invite other organizations to participate must be approved by the programming board before advertising. .

Section 4. Panhellenic members will not participate in a fraternity or sorority chapter sponsored event unless it is on the Panhellenic Calendar.

Section 5. The Panhellenic Programming Board will consist of the Programming Chair, the Philanthropy Chair and the Publicity Chair of the Panhellenic Council. The Programming Committee serves as a review board, to review and assist individual chapters to ensure they are following proper procedures in hosting events as in regards to the University procedures and Panhellenic code of ethics.

Section 6. To address the competitive nature of philanthropic events and over-programming of our members, chapters may host competition relating directly to philanthropy events that foster healthy competition. Contests such as banner competitions or any other competition not approved by the review board are not permitted. Social media competitions that are not like/retweet oriented will be reviewed for approval by the programming board. Chapters may create banners to promote their own events and functions.

Section 7. Chapters are limited to hosting one restaurant night per month. Only three fundraising events per event may be used for spirit points, including ticket sales

Section 8. Tickets for an event may only be a 10% increase, rounded up to the nearest whole dollar, of the cost per person for the event. Team registration may not exceed the total cost of tickets for participants. Events costing less than \$10 per person may have ticket price set at \$10 maximum.

9. CODE OF ETHICS

- A. We, the members of women's sororities at the University of Kentucky, agree to promote honesty, respect, sisterhood and cooperation within the College Panhellenic and our respective chapters and in our daily lives. This code of ethics is designed to inspire our members, reinforce exemplary conduct and values-based leadership, and perpetuate lifelong membership to enrich the sorority and Panhellenic experience.
- B. We, as Panhellenic women of the University of Kentucky, agree and commit to:
 - 1. Uphold and demonstrate the Panhellenic spirit in thought, word and action through our chapters as well as individual members.
 - 2. Demonstrate ethical behavior and conduct ourselves in a manner consistent with the mission and values of the College Panhellenic, each inter/national organization and our institution.
 - 3. Respectfully adhere to the Unanimous Agreements and all policies established by the National Panhellenic Conference.
 - 4. Avoid disparaging remarks about any sorority or collegiate woman and refrain from discussing Panhellenic matters with nonmembers, in accordance with the dignity and good manners of sorority women.
 - 5. Recognize friendly relations with all collegiate women, both sorority members and nonmembers, realizing the importance of creating and building friendships.
 - 6. Plan recruitment events that provide opportunities for the greatest possible number of women to become sorority members while protecting the rights and privileges of individuals and the chapters.
 - 7. Provide a safe, positive and enriching recruitment experience, understanding that membership is a social experience arrived at by mutual selection.
 - 8. Strive to be truthful, honorable, open and friendly to all potential new members during all recruitment events.
 - 9. Be respectful of the rights of every potential new member to make her own choices, including the right not to join the women's sorority community.
 - 10. Refrain from limiting a potential new member's chances of becoming a member of the Panhellenic community by encouraging her to make a single intentional preference or to limit her choices.
- B. We, as Panhellenic women of The University of Kentucky, also agree on and commit to:
 - 1. Respectfully adhere to the bylaws and recruitment rules of the University of Kentucky Panhellenic Association.
 - 2. Abide by all local and federal laws and NPC inter/national member organization bylaws.
 - 3. Hold one another accountable to these standards, remembering at all times that we represent not only our individual chapters but also the Panhellenic community as a whole.

Revised November 2017

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