

University House Director Position Criteria and Expectations

Fraternity and Sorority Life

University of Kentucky

All candidates for positions as a House Director within social fraternity or sorority group housing arrangements that allow for fifteen (15) or more residents must be able to fulfill the following responsibilities and duties in order to be approved by the University, as well as any requested by the inter/national chapter House Corporations.

General Responsibilities

- Responsible for the residential component of the chapter living in housing leased by a fraternity/sorority house corporation
- Coordinate the day-to-day operations between the chapter and its resident members with the employing house corporation, Fraternity and Sorority Life Office and other appropriate University offices
- Supervise the house management by working with the designated chapter officers and house corporations
- Ensure residents of the house adhere to their inter/national housing policies, local house chapter housing policies, University policies and guidelines and the Student Code of Conduct

Duties

1. Reside in the fraternity/sorority facility for ten months with overnight out-of-house nights not to exceed 6 per a semester.
2. Assist in providing a positive developmental living experience for fraternity and sorority house residents.
3. Ensure compliance with the policies, rules and regulations, as stated and implied by the University, inter/national fraternity or sorority, the House Corporation and undergraduate chapter.
4. Coordinate house fire, health and safety inspections with appropriate University personnel.
5. Conduct fire and safety training for residents.
6. Supervise the use of common areas of the house.
7. Supervise the security system of the house, if applicable.
8. Develop and execute programming with the specific needs of chapter prioritized.
9. Attend all in-house social functions.
10. Attend all training opportunities with Fraternity and Sorority Life Office, specifically the annual House Director Training and House Director meetings
11. Receive evaluations performed by chapter Housing Corporation in consultation with the staff of Fraternity and Sorority Life Office.

Qualifications

- Bachelor's degree recommended
- Experience working with Greek-lettered organizations, residence life or other group living strongly preferred
- Cannot be a graduate of the employing chapter within the past five years without the permission of the Fraternity and Sorority Life Office